

How to Apply

- (i) The candidates applying for the above-mentioned posts should go through detailed advertisement before applying for any post and ensure that they fulfill the eligibility criteria as laid down in the advertisement for that post. Concealing of information or furnishing false information will lead to rejection of the candidature at any stage of the recruitment. The NWDA reserves the right to reject any application without assigning any reason whatsoever.
- (ii) Date of Online Test will be communicated to the eligible candidates through Call Letters and no enquiry in this regard will be entertained. Candidates are advised to visit NWDA website and their registered E-mail ID from time-to-time for getting latest information regarding recruitment process.
- (iii) Fee once paid shall not be refunded under any circumstances nor can the fee be held in reserve for any other examination or selection. Candidates are required to verify their eligibility before paying the examination fee.
- (iv) Candidates applying for more than one post should apply separately for each post and submitted fee for each post.
- (v) Candidates should have valid personal E-mail ID. It should be kept active during this recruitment process. The candidates are requested to regularly check their E-mail/NWDA's website for any communication from NWDA.
- (vi) Before registering / submitting applications on the website, the candidate must possess the following:
 - a. Valid E-mail id: The E-mail ID entered in the online application form should remain active until the recruitment process is completed. No change in E-mail ID will be allowed once registered. All correspondence regarding this recruitment shall be made on the registered E-mail ID including Admit card for On-line examination and Call Letter for Documents verification, if shortlisted.
 - b. Scanned copy of latest passport size colored photograph (not more than 03 months old) and scanned signature in digital format for uploading in the application.
 - c. All relevant documents/details relating to eligibility criteria viz Educational Qualification, Caste Certificate [SC/ST/OBC(NCL)/EWS], Experience Certificate and Disability Certificate.
 - d. A facility to take print out of the Registration Slip is also made for future reference.

Registration to be completed in 4 steps:

Visit NWDA website (<http://www.nwda.gov.in/> or <https://nwda.cbtxam.in>)

Step 1: Enter Basic Details & Upload Photo, Signature scanned Images (.jpeg less than 100KB).

Step 2: Enter Education Details/Work Experience

Step 3: Application Preview or Modify

Step 4: Payment Online Mode (via credit card, Debit card, net banking, UPI etc.)

An Application Processing Fee of Rs. 890+18%GST = INR 1050.20/- (Rupees One Thousand Fifty and Twenty Paise only) for General, EWS & OBC category and Rs. 550+18%GST= INR 649.00/- (Rupees Six Hundred and Forty-Nine only) for SC, ST & PwBD candidate is payable through payment gateway.

Note: In case of candidate not fulfilling eligibility criteria (age/qualification), application form will be cancelled, and no query will be entertained.